



a cooperative program of Keene State College
and the U.S. Department of Labor, OSHA

67 Millbrook St. • Worcester, MA 01606

Fall 2010 & Winter 2011 Schedule

October 26-29, 2010:

\$855⁰⁰

OSHA Course 511 Occupational Safety and Health Standards for General Industry: This 511 course for private sector personnel covers OSHA policies, procedures and standards, as well as general industry safety and health principles. Topics include scope and application of the OSHA general industry standards. Special emphasis is placed on those areas that are the most hazardous, using OSHA standards as a guide. OSHA 29 CFR 1910 subparts are explored along with pertinent recordkeeping and program requirements. Upon completion of the hourly and course requirements, the student receives a certificate verifying course completion.

November 1-4, 2010:

\$885⁰⁰

OSHA 501 Trainer Course in Occupational Safety and Health Standards for General Industry: (See below) ★

PREREQUISITES: OSHA Course 511 and five (5) years general industry safety experience. A college degree in occupational safety and health, a Certified Safety Professional (CSP), or a Certified Industrial Hygienist (CIH) designation in the applicable area may be substituted for two (2) years of experience. Those registering for the OSHA 501 course must submit a resumé documenting specific general industry safety-related experience, a copy of your 511 training certificate, and a Prerequisite Verification Form along with the registration form, prior to the course start date.

This course is designed for personnel in the private sector interested in teaching the 10-hour and 30-hour general industry safety and health outreach programs to their employees and other interested groups. Special emphasis is placed on those topics required in the 10-hour and 30-hour programs, as well as on those that are the most hazardous, using OSHA standards as a guide. Course participants are briefed on effective instructional approaches and use of visual aids and handouts. This course allows the student to become a trainer in the Outreach Training Program and to conduct both 10-hour and 30-hour general industry safety and health outreach courses and to issue cards to participants verifying course completion.

NOTE: Students in Course 501 who wish to participate as authorized trainers in the OSHA Outreach Training Program must prepare a presentation on an assigned OSHA General Industry topic and pass a written exam. Authorized OSHA Outreach Trainers are required to attend Course 503 at least once every four (4) years to maintain their outreach program trainer status.

OSHA Safety Training Week at EANE

Jan. 17-18, 2011 (8:30 am – 3:30 pm) Mon/Tues.

\$295⁰⁰

NCSH 320: 10 hour General Industry Outreach Training Program: The 10-hour General Industry Outreach Training Program is intended to provide entry-level, general industry workers with a broad awareness in recognizing and preventing hazards on a general industry site. The training covers a variety of safety and health topics, which a worker may encounter at a general industry site. OSHA recommends this training as an orientation to occupational safety and health. Workers must receive additional training on hazards specific to their job. Training emphasizes hazard identification, avoidance, control, and prevention, not OSHA standards.

Newly revised General Industry Outreach topics include the following orientation to: the OSH Act, General Duty Clause, employee rights and responsibilities, whistleblower rights, recordkeeping basics, inspections, citations and penalties, OSHA website resources, walking/working surfaces including fall protection, Subpart D; Exit Routes, Emergency Action Plans and Fire Prevention/Protection, Subparts E & L; Electrical, Subpart S; Personal Protective Equipment, Subpart I; Hazard Communication, Subpart Z plus additional optional topics such as: Hazardous Materials (Flammable and Combustible Liquids, Compressed Gases, Dipping and Coating), Subpart H; Materials Handling, Subpart N; Machine Guarding, Subpart O; Introduction to Industrial Hygiene, Subpart Z; Bloodborne Pathogens, Subpart Z; Ergonomics; Safety and Health Programs or Fall Protection.

Jan. 19, 2011 (8:30 am – 4:30 pm) Wed.

\$245⁰⁰

OSHA Course 7105 Evacuation and Emergency Planning: Evacuation and emergency planning focuses on OSHA requirements for emergency action plans and fire protection plans. Preparing for emergencies is a basic principle of workplace safety and health. Participants will learn: (1) reasons for emergency action plans and fire prevention plans and when they are required for a workplace; (2) elements of a good evacuation plan; and (3) features of design and maintenance of good exit routes. The optional session for this course will focus on assessment of risk for terrorist attack and how to utilize OSHA's two matrices, Evacuation Planning and Fire and Explosion, as tools in planning for emergencies.

January 20, 2011 (8:30 am – 4:30 pm) Thurs.

\$245⁰⁰

OSHA Course 7100 Introduction to Machinery and Machine Safeguarding: The main focus of this course is to increase the participant's knowledge and skill in proper machine safeguarding techniques and to highlight the benefits of guarding various types of machinery. It is the employer's responsibility to identify and select the safeguards necessary to protect employees and others in the work area, as well as provide appropriate training in safe work practices. Knowing when and how to properly safeguard machinery can reduce or eliminate the potential for accidents and injuries. Advanced Machine Guarding training is available by enrolling in the OSHA 2045 Course.

Jan. 21, 2011 (8:30 am – 4:00 pm) Fri.

\$245⁰⁰

OSHA Course 7125 Seminar on Combustible Dust Hazards: The focus of this one-day seminar (minimum contact hours: 6.5) is to provide private businesses within general industry with an opportunity to enhance their awareness of the hazards posed by combustible dust. This seminar will help these industry leaders to gain the knowledge and strategies that can help them to assure employee safety while using or producing materials that generate combustible dust. The course will focus on recognizing the hazards and risks associated with combustible dust, as well as developing the controls and strategies that can help them prevent or mitigate combustible dust fires and explosions. Key topics include: combustible dust explosions as a national problem, recognized control and mitigation methods, and control of electrical installation hazards for combustible dust areas. In addition, the seminar will offer information on the National Emphasis Program (NEP) for combustible dust inspections and OSHA and consensus standards that impact industries that generate combustible dust.

★ Attached is a Prerequisite Verification Form for OSHA 501 REGISTRANTS ONLY. If registering for the OSHA 501, please include with your registration. ★

877-662-6444 • E-mail: smiller@eane.org • Visit Region 1 OSHA Education Center at www.OSHAedcenter.com

**VERIFICATION OF PREREQUISITES
(This is not a registration form)**

OSHA TRAINING INSTITUTE EDUCATION CENTER/Keene State College Region 1



INSTRUCTIONS: In order to attend an OSHA 500 Construction Trainer Course or OSHA 501 General Industry Trainer course, you must have completed the relevant Safety & Health Standards Course: OSHA 510 (Construction) or OSHA 511 (General Industry) and have at least 5 years of relevant experience. Please fill out this verification form and FAX (or mail) with your course registration form, applicable 510 or 511 OSHA standards course completion certificate, and a resume prior to the first day of the Train-the-Trainer course. If you have professional certification (CSP or CIH) or a college degree in occupational safety, the experience requirement may be a minimum of 3 years vs. 5. If you have any questions, or if you are unsure if you qualify, please feel free to contact Region 1 OSHA Training Institute Education Center at 800-449-6742 prior to attending the course. **NO REFUNDS WILL BE ISSUED** once the course has started, and you will not receive a Trainer certificate/card until this form is complete and on file.

Student Name: _____
 Contact Phone Number: _____ Email Address: _____
 Name of Course Registered For: _____
 Date of Course Registered For: _____

Please initial. I certify that I have...OTIEC 510 _____ or OTIEC 511 _____ course certificate _____ int'ls.	
Dates of Training	
Location of Training	
Instructor Name or OTI Education Center	
Please initial. I certify that I have...5 years of relevant experience/credentials _____ initials	
Job Title	
Dates of Service	
Job Description and Summary	
Job Title	
Dates of Service	
Job Description and Summary	
Job Title	
Dates of Service	
Job Description and Summary	

SIGNATURE REQUIRED. Please send any additional educational or experience documentation that would be relevant to meet the prerequisites for the Train-the-Trainer course(s). Providing false pre-requisite documentation will be grounds to suspend trainer authorization.

Signature: _____ **Date:** _____

**OSHA TRAINING INSTITUTE EDUCATION CENTER
 Region 1 – Keene State College**
 175 Ammon Drive • Manchester, NH 03103-3308
 Phone: (603) 645-0050 • Fax: (603) 645-0080 • Toll Free (800) 449-6742; www.keene.edu/conted/osha.cfm